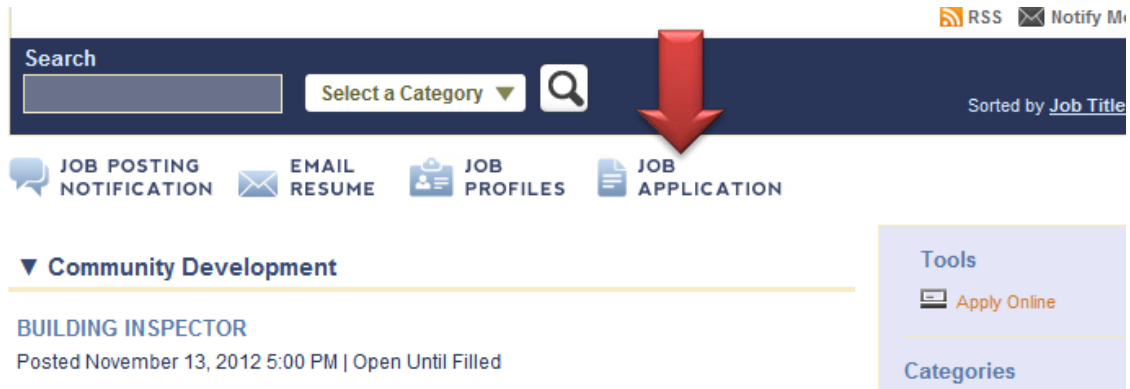
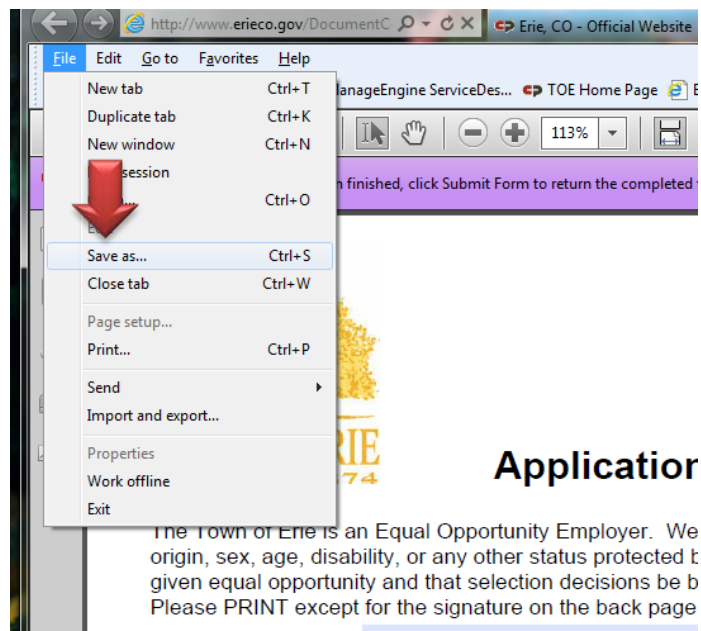


## How to Submit an Application Via Email for a Posted or Non-Posted Position

1. View the Job Postings and select the position you wish to apply for. You can click on the title of the position to read the full details.
2. Select **Job Application** in the upper right corner of the page



3. Fill out form. You may save a copy to your computer shown below by selecting **"Save As."**



4. Or email your resume by clicking **“Submit Form.”**



Click Submit Form to return the completed form.

Highlight Existing Fields   Submit Form

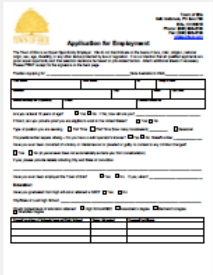
**Town of Erie**  
645 Holbrook, PO Box 750  
Erie, CO 80516  
Phone: (303) 926-2700  
Fax: (303) 926-2705  
[www.erieco.gov](http://www.erieco.gov)

## Application for Employment

Equal Opportunity Employer. We do not discriminate on the basis of race, color, religion, national origin, sex, age, or any other status protected by law or regulation. It is our intention that all qualified applicants are

5. Fill in **“Email Address”** and **“Full Name”** and click **“Send.”**


Send Form



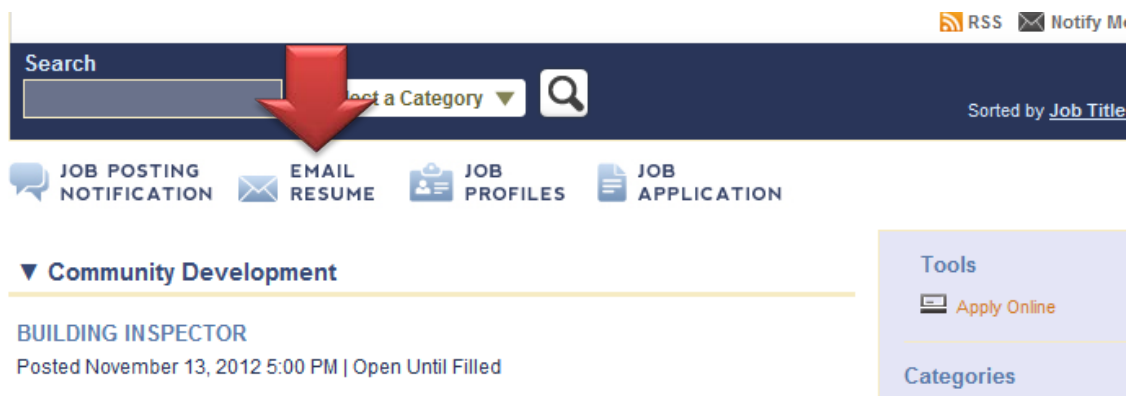
**To:** jobs@erieco.gov  
**Subject:** Submitting Completed Form  
**Attachment:** 472

**From:**  
**Email Address:**   
**Full Name:**

☐ Remember me

 To save your email address and name in Acrobat's Identity preferences, check Remember me. Do not check this box if you are using a public computer.

6. Next you can email your resume by selecting “Email Resume.”



7. Attach your resume to the email by selecting “Attach File” (shown in example 1). Other documents can be attached to the email i.e.. Cover Letter or References. Lastly, click “Send.” (shown in example 2)

